

Fact Sheet 2017 / 18

FH Kufstein University of Applied Science

INSTITUTIONAL INFORMATION

Name of Institution	Fachhochschule Kufstein University of Applied Sciences
Erasmus ID Code	A KUFSTEI 01
Address	Andreas Hofer - Strasse 7 6330 Kufstein, Austria
Website	http://www.fh-kufstein.ac.at/
Telephone	+43 5372 718 19 - 113
Fax	+43 5372 718 19 - 104

CONTACT DATA

Head of International Relations Office

Mr. Nouredine Rafili
✉ nouredine.rafili@fh-kufstein.ac.at
☎ + 43 5372 718 19 – 113



International Coordinator

Contact Person for: Lecturer & Staff Mobility, Short Time Programs

Mr. Abdel-Khalek Brossler
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Assistant International Relations Office

Contact Person for: Incoming Students (Partner Universities to FH Kufstein)

Mrs. Nicole Winkler
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Exchange Coordinator

Contact Person for: Outgoing Students (FH Kufstein to Partner Universities), Scholarships

Mrs. Sarah Widmoser
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IMPORTANT DATES

	Winter Semester 2017/18	Summer Semester 2018
Semester Dates (including exams)	October, 2 nd 2017 – February 10 th 2018	March, 5 th 2017 – July, 14 th 2017
Application Deadline	May, 30 th 2017	November, 30 th 2017
Orientation Days	tbd (expected: September, 31 st and October 1 st 2017)	tbd (expected: March, 1 st and 2 nd 2018)
Preferred Arrival Date	Students are expected to arrive before the Orientation Days!	

APPLICATION

Application	Please use our Online Application system
Application Documents	<ul style="list-style-type: none"> ✓ Learning Agreement ✓ Letter of Motivation ✓ Curriculum Vitae ✓ Transcript of Records
Language Requirements	No language requirements. Intermedia Level of German or English to follow the courses is advisable.

ACADEMIC SYSTEM

Course Information/Syllabus	The course list can be found here
Course Selection/Procedure	Pre selection before arrival and final selection will be made after arrival
Language of Instruction	English and German
German Language courses	FH Kufstein offers free German language courses for nominated students from Partner Universities. Placement test for all interested students will be done after arrival.

	Percentage	Grade
Grading System	100 - 90%	1 (very good)
	89 - 80%	2 (good)
	79 - 70%	3 (satisfactory)
	69 - 60%	4 (sufficient)
	59 - 0%	5 (fail)

ACCOMMODATION

Accommodation	International Student Residence Salurnerstrasse 26 A + B + C, A-6330 Kufstein
Contact Person for Accommodation	Mrs. Romana Hubmann ☎ + 43 5372 66 66 9 ✉ romana.hubmann@fh-kufstein.ac.at
Application	You can apply for accommodation here

OTHER IMPORTANT INFORMATION

Approximate Expenses (per month, in Euros)	Accommodation	approx.	350,00 €
	Food	approx.	200,00 €
	Public Transport	approx.	50,00 €
	Others	approx.	50,00 €
	Total	approx.	<u>650,00 €</u>
Immigration Procedure	All necessary information regarding immigration formalities can be found on the official homepage of the Austrian foreign representation or the Austrian agency for international mobility and cooperation in education, science and research . Our office also helps the students obtaining their Visa/residence permit.		
Insurance	All Exchange Students must have medical insurance that covers the costs of treatment if they fall ill or in case of accident. Students from EU countries and Norway require forms E-111 and E-128. Students from countries which have no agreement with Austria must acquire private health insurance.		
International Student Support	ESN (Erasmus Student Network) organizes social gatherings and helps the International students to settle in Kufstein and integrate in Austrian society.		
Buddy Program	Every Exchange Student has his/her own buddy		
Transportation	The closest airports are: <ul style="list-style-type: none"> ✓ Innsbruck (Austria), approx. 75 km ✓ Salzburg (Austria), approx. 100 km ✓ Munich (Germany), approx. 130 km From each of the airports you will easily get to Kufstein via train. Therefore please check the homepage of the Austrian railway service . FH Kufstein is only a 10-minute walk away from the railway station.		
Miscellaneous	More information for Exchange Students can be found here .		

CHECKLISTS FOR STUDENTS COMING TO FH KUFSTEIN TIROL

Before arrival

I have all information about study opportunities at FH Kufstein and discussed the course selection with my local advisor.

I have completed the Application Form and the Learning Agreement and have had both signed by my local advisor.

I have sent the Application and the Learning Agreement to FH Kufstein by **June, 30th** (winter semester) and **December, 31st** (summer semester).

My passport is valid and, if necessary, I have applied for a visa.

My insurance covers medical treatment in Austria.

I have applied for a room in the student residence (if desired) within the deadlines: **November, 30th** (summer semester) and **May, 31st** (winter semester)

To bring along

Valid passport and visa (if required)

Proof of valid health insurance (E-111, E-128)

Letter of Acceptance from FH Kufstein

First days in Kufstein

I have introduced myself to the International Relations Office and participated in their orientation program.

I have paid my first month's rent.

I have opened a bank account.

I have completed and submitted my registration form to the "Meldeamt" of the city of Kufstein within three days of my arrival (Please bring along your passport).

Before departure

I informed the "Meldeamt" about my departure.

I returned my keys and paid any open bills (telephone, etc.)

I collected all my documents regarding my study program at FH Kufstein.