

## INDIVIDUAL SUPPORT FOR GREEN TRAVEL

### Who is it for?

- For students and recent graduates participating in the Erasmus+ Program.

### What are the conditions?

- When they do not receive travel support and they travel to and from the destination country using a means of transport considered sustainable (low CO<sub>2</sub> emissions) >>> trips where most of the journey is made in low emission means of transport such as bus, train or car sharing.

### Example:

- If the student uses the plane for 1/3 of the trips and the train for 2/3, he/she is eligible for individual support for green travel.
- But, he/she is not considered eligible for this support if he/she travels by sustainable means **only** travelling to and from the destination.

### To calculate the distance:

- The place of origin is Porto, where University Fernando Pessoa is (not where the student lives or comes from).
- The destination is the place of the institution that will receive the student.

**How much will I receive?** A one-time contribution of up to 50 Euros as a supplement (it is called top-up amount) for individual support.

**What else will I receive?** You may receive, if justified, up to 4 days of additional individual support to cover the extra travel days (if duly proven).

### What do I have to present?

- If you will use train and/or bus >>> **signed statement of honor** + **tickets with your name on them**;
- If you will use car sharing >>> **signed statement of honor** + **proof of tolls or gasoline receipts with your name + name of the other occupants of the vehicle**, in case of sharing with other Erasmus students;
- **Or another document that shows** that the mobility did not take place by plane + **signed statement of honor** + respective proofs of origin and arrival places.

cont.



### LONG TERM MOBILITIES (MORE THAN 2 MONTHS):

Eligible students are required to inform the International Relations Office that they intend to apply for individual support for green travel, **before** signing the Erasmus+ Contract. In case the situation occurs after the signing of the Contract, the IRO, after receiving the respective documents, will issue an Addendum to the Contract. The payment of the top-up grant will be done together with the transference of the Erasmus+ grant (1<sup>st</sup> or 2<sup>nd</sup> tranche, according to the specific situations of each student) and after the proof of the trips done.

The students have **up to 5 working days** to send the documents to [gri@fundacaofernandopessoa.pt](mailto:gri@fundacaofernandopessoa.pt) after the trips have been made.

In case the green travel is done (also) on the return trip, it is mandatory to inform the IRO, at the latest, 1 month before the end of the mobility.

### SHORT-TERM MOBILITIES (BETWEEN 5 AND 30 DAYS):

Eligible students must inform the International Relations Office that they intend to apply for the individual support for green travel **before** signing the Erasmus+ contract. The respective request for payment of the students' top-up will be made together with the transfer of the Erasmus+ grant awarded for the mobility. If the student does not duly prove that he/she made the green travel, will have to return the amount paid.

This support can be accumulated with other complements.

